



King County

Department of
Community and Human Services

401 5th Avenue, Suite 510

Seattle, WA 98104

206.263.9062 FAX: 206.296.0156

TTY RELAY: 711

November 26, 2014

The Rev. Bill Kirlin-Hackett
Director, The Interfaith Task Force on Homelessness
In residence at St. Luke's Lutheran Church
3030 Bellevue Way NE, Bellevue WA 98004

RE: Tent City Site Planning

Dear Reverend Kirlin-Hackett:

On behalf of The Interfaith Taskforce on Homelessness, you have agreed to accept County One-Time funding totaling \$4,999 to help fund costs associated with facilitating the communication and selection of site locations for tent cities as described in ATTACHMENT A.

This letter is to serve as the agreement between the Interfaith Taskforce on Homelessness and King County, effective December 1, 2014 through December 31, 2015. Organizations which receive funding for less than \$5,000 may enter into an agreement with the County rather than a full contract.

An invoice will be due according to the terms listed in ATTACHMENT A. III.
COMPENSATION AND METHOD OF PAYMENT.

Please direct all correspondence regarding invoicing on this agreement to Steve Andryszewski at Steve.Andryszewski@kingcounty.gov.

Sincerely,

Adrienne Quinn
Director

cc: Josephine Wong, Deputy Director, King County Department of Community and Human Services (DCHS)
Terry Mark, Deputy Director, DCHS
Steve Andryszewski, Chief Financial Officer, DCHS

Reverend Bill Kirlin-Hackett, Director

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By signing below, you agree to the terms and conditions listed above.

Bill Kirlin-Hackett

12/2/2014

Reverend Bill Kirlin-Hackett,
Director, The Interfaith Taskforce on Homelessness

Date:

Please return this signed and dated agreement to:

Steve Andryszewski
Department of Community and Human Services
401 Fifth Avenue, Suite #500
Seattle, WA 98104



**ATTACHMENT A
INTERFAITH TASKFORCE ON HOMELESSNESS
Tent City Site Planning**

I. WORK STATEMENT

The Agency shall facilitate communications with local faith communities to assist in siting of the following tent cities within King County:

Tent City 4
Camp Unity

The total amount of reimbursement for this Exhibit shall not exceed \$4,999 for the period December 1, 2014 through December 1, 2015.

II. SCOPE OF WORK

- A. Objective 1: Maintain Tent City Site Transition schedule for the above sponsored tent cities for calendar year 2015 according to applicable County and local ordinances.
- B. Objective 2: Facilitate communication with local faith communities to ensure the timely siting of future tent city locations.
 - 1. The Agency shall work with faith communities to identify future site locations for each tent city listed above. Each future tent city location should be identified at least 30 days prior to the scheduled transition date according to the Site Transition Schedule
 - 2. Assistance with Tent City 4 and Camp Unity shall be the highest priority under this contract. Assistance with other Tent Cities is allowed under this contract once a schedule for Tent City 4 and Camp Unity is established.
 - 3. The Agency shall seek to facilitate rotation of Tent City 4 and Camp Unity to different jurisdictions throughout King County over the course of the year.
 - 4. The Agency shall notify DCHS of each site location as it is identified.

III. COMPENSATION AND METHOD OF PAYMENT

A. Method of Payment

- 1. The Agency shall bill the County for \$4,999 upon execution of this agreement.
- 2. At the completion of the term of this agreement, the Agency will submit a closeout report describing how the public funds were used to complete the objectives described above.

