

Financial Statements for the Years Ended December 31, 2009 and 2008

And

Independent Accountant's Review Report

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#### INDEPENDENT ACCOUNTANT'S REVIEW REPORT

Board of Directors Seattle Housing and Resource Effort Seattle, Washington

I have reviewed the accompanying Statements of Financial Position of Seattle Housing and Resource Effort (SHARE) (a non-profit organization) as of December 31, 2009 and 2008, and the related State – ments of Activities and Changes in Net Assets, Functional Expenses, and Cash Flows for the years then ended in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of SHARE's management.

A review consists principally of inquiries of company personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, I do not express such an opinion.

Based on my review, I am not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

My review was made for the purpose of expressing limited assurance that there are no material modifications that should be made to the financial statements in order for them to be in conformity with generally accepted accounting principles. The information included in the accompanying Schedule of Program Activity for Women's Housing Equality and Enhancement League is presented only for the supplementary analysis purposes. Such information has been subject to the inquiry and analytical procedures applied in the review of the basic financial statements, and I are not aware of any material modifications that should be made hereto.

May 30, 2010

## Statements of Financial Position December 31, 2009 and 2008

ASSETS		
	2009	2008
Current Assets:		
Cash	\$ 14,391	\$ (2,241)
Grants and contracts receivable	23,114	23,789
Other current assets	4,459	2,566
	41,964	24,114
Property and Equipment:		
Equipment	41,284	38,247
Accumulated depreciation	(19,739)	(13,254)
•	21,545	24,993
	***************************************	
Total	\$ 63,509	\$ 49,107
LIABILITIES AND NE	T ASSETS	
Current Liabilities:		
Accounts payable	\$ 3,422	\$ 3,620
Payroll related liabilities	7,000	7,000
	10,422	10,620
Net Assets:		
Unrestricted (Deficit)	(13,367)	(5,250)
Temporarily restricted	66,454	43,737
1	53,087	38,487
Total	\$ 63,509	\$ 49,107

See Accountant's Review Report
The accompanying notes should be read with these financial statements.

# SEATTLE HOUSING AND RESOURCE EFFORT Statement of Activities and Changes in Net Assets For the Years Ended December 31, 2009 and 2008

		Temporarily	2009	2008
	Unrestricted	Restricted	<u>Total</u>	<u>Total</u>
Support and revenue:				
Grants and contracts - government	\$423,225		\$423,225	\$425,299
Grants and contracts - other	16,236	\$ 20,400	36,636	28,030
Contributions	90,552		90,552	93,221
Special event revenue	38,675		38,675	34,250
Participant fees	16,368		16,368	12,304
Miscellaneous	1,259		1,259	1,446
	586,315	\$ 20,400	606,715	594,550
Expenses:				
Program services	547,986		547,986	565,065
Management and general	44,129		44,129	54,222
Fundraising	0		0	2,461
	592,115	-	592,115	621,748
Changes (decrease) in Net Assets	( 5,800)	20,400	14,600	(27,198)
Net Assets, Beginning of Year	(5,250)	43,737	38,487	65,685
Net Assets (deficit), End of the Year	\$ (11,050)	\$ 64,137	\$ 53,087	\$ 38,487

# SEATTLE HOUSING AND RESOURCE EFFORT Statements of Functional Expenses For the Years Ended December 31, 2009 and 2008

	Program Services	Management & General	Fund- raising	Total 2009	Total 2008
Salaries and wages	\$ 99,449	\$ 13,561	-	\$113,010	\$131,829
Employee benefits	32,005	4,365		36,370	28,732
Payroll taxes	8,511	1,161		9,672	11,056
Professional fees	27,380	8,299		35,679	24,975
Supplies	26,790	2,880		29,670	36,872
Printing & postage	20,292	2,767		23,059	30,311
Telephone	14,798	2,017		16,815	15,670
Occupancy	146,662	1,962		148,624	163,981
Repairs & maintenance	31,689			31,689	27,154
Transportation	118,658			118,658	118,950
Insurance	9,875	1,346		11,221	10,134
Fundraising	-			-	2,461
Miscellaneous	5,392	5,771		11,163	14,357
Depreciation	6,485			6,485	5,266
Total Expenses	\$547,986	\$ 44,129	-	\$592,115	\$621,748

See Accountant's Review Report
The accompanying notes should be read with these financial statements

# Statements of Cash Flows For the Years Ended December 31, 2009 and 2008

	2009	2008
CASH FLOWS FROM OPERATING ACTIVITIES: Changes (decrease) in Net Assets Adjustments to reconcile change in net assets to	\$ 14,600	\$ (27,198)
cash provided by operating activities:		
Depreciation	6,485	5,266
Changes in assets and liabilities:		
(Increase) decrease in grants and contracts receivab	le 675	122
(Increase) decrease in other assets	(1,893)	(2,566)
Increase (decrease) in accounts payable	(198)	1,025
Increase (decrease) in accrued payroll liabilities	-	(1,137)
Cash provided (used) by operating activities	19,669	(24,488)
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of equipment	(3,037)	(6,965)
Cash (used) by investing activities	(3,037)	(6,965)
Net Increase (decrease) in Cash	16,632	(31,453)
Cash, Beginning of the Year	(2,241)	29,212
Cash (deficit), End of the Year	\$ 14,391	\$ (2,241)

See Accountant's Review Report
The accompanying notes should be read with these financial statements

### SEATTLE HOUSING AND RESOURCE EFFORT Notes to Financial Statements For the Years Ended December 31, 2009 and 2008

#### NOTE 1 - DESCRIPTION OF ORGANIZATION

Seattle Housing and Resource Effort (SHARE) was incorporated December 16, 1992. The purpose of SHARE is to assist homeless men and women to acquire jobs and to educate the general community on the problems of homelessness.

SHARE operates transitional housing and shelters for homeless men and women in Seattle. Approximately 115,000 bed nights of shelter for 400 individuals were provided during 2009 and 2008. Coffee and food are also provided at the shelters. The shelter sites are used free of charge except that SHARE is required to pay for utilities and provide liability insurance for activities at the shelter sites. Coffee and food are generally donated.

SHARE operates women's programs, including Women's Housing Equality and En-Hancement League (WHEEL), which advocates for homeless women.

#### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Financial Statement presentation

SHARE reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. There were no permanently restricted net assets at December 31, 2009 or 2008.

### Restricted and unrestricted revenue and support

Contributions that are restricted by the donor are reported as increases in temporarily or permanently restricted net assets depending on the nature of the restriction. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restriction.

### Property and equipment

SHARE capitalizes all expenditures for property and equipment in excess of \$1,000. Purchased property and equipment are carried at cost. Donated property and equipment are carried at the approximate fair value at the date of donation. Depreciation is computed using the straight-line method over lives of five to seven years.

### Notes to Financial Statements For the Years December 31, 2009 and 2008

### NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, continued

#### Income tax status

SHARE is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. SHARE qualifies for the charitable contribution deduction under Section 170(b)(1)(A) and has been classified as an organization that is not a private foundation under Section 509(a)(1).

#### Donated facilities and supplies

Donated facilities for shelter sites are used evenings and nights only at such locations as common areas of public buildings, churches and union halls. The value of these facilities has not been recorded in the financial statements as it is not determinable.

Donated food consists of snacks of ready-to-eat leftovers from restaurants. The value of the donated food and coffee has not been recorded in the financial statements as it is not determinable.

#### Use of estimates in preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements as well as the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates.

### NOTE 3 - CASH AND CASH EQUIVALENTS

For the purpose of the Statement of Cash Flows, SHARE considers all highly liquid Debt instruments purchased with maturities of three months or less to be cash equivalents. At December 31, 2009 and 2008, SHARE had no cash equivalents.

#### **NOTE 4 - LEASE COMMITMENT**

SHARE leases office space in Seattle, Washington on an annual basis, at a rental amount of \$3,000. SHARE leases shelter space on a month-to-month basis. Rent expense of \$40,486 (2009) and \$44,286 (2008) is included in occupancy in the financial statements.

## SEATTLE HOUSING AND RESOURCE EFFORT Notes to Financial Statements For the Years Ended December 31, 2009 and 2008

#### **NOTE 5 - CONCENTRATION**

SHARE recorded \$340,927 (2009) and \$351,063 (2008) in grants and contracts government from the City of Seattle, representing 56% (2009) and 59% (2008) of total support and revenues for those years. There is no guarantee that the contract will be renewed in the future.

#### **NOTE 6 - CONTINGENCIES**

Under terms of various grants and contracts, periodic audits are required and certain costs may be disallowed as not being appropriate expenditures. Such audits may result in a liability owed back to the granting agency. There were no assessments made against SHARE during the years ended December 31, 2009 and 2008 for the amounts due back to a granting agency.

SHARE has received donations with specified purposes that have not yet been met. SHARE does not have adequate funds to meet all restrictions imposed by donors.

# Schedule of Program Activity for

Women's Housing Equality and Enhancement League For the Years Ended December 31, 2009 and 2008

Contributions	2009 \$ 36,822	2008 \$ 14,582
Expenses:		
Salaries	7,905	7,905
Employee Benefits	4,051	3,002
Payroll taxes	758	603
Supplies	3,185	744
Printing and postage	423	4,971
Telephone	2,002	1,182
Occupancy	1,636	2,948
Consulting	21,000	<u>0</u>
	40,960	21,355
Excess (deficit) of support and revenue over expenses	\$ (4,138)	\$(6,773)